

Check off all properties you are applying for:

You can be on multiple waitlists.

____ **Wood Street Commons** (accepts male and female)
Downtown- 301 Third Avenue, Pittsburgh, 15222

____ **Centre Avenue Housing** (male only)
Hill District- 2621 Centre Avenue, Pittsburgh 15219

Office Use Only

Date Received: ____/____/____

Time: _____ am / pm

Background check complete: _____

Added to waitlist: _____

**SRO – Single Room Occupancy
Paid Room Application**

The following documents are required for submission with application:

Valid State Issued Photo ID, Current Proof of Income. Your application will not be processed or added to the waitlist unless all documentation is provided.

____ **Valid photo ID** ____ **Social Security card** ____ **Proof of income**

Must meet minimum income standards for property. All properties maintain a waitlist. Waitlists vary. Property cannot provide specifics on availability or wait time.

First Name: _____ Last: _____

Social Security #: _____ - _____ - _____ DOB: ____/____/____ Age: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____

Alternate Phone Number: _____

Email: _____

Veteran: Yes / NO Sex: _____ Race: _____

Current Employer

Employer's Name _____

Address _____

Position _____

Supervisor Phone Number _____

Length of employment: Years _____ Months _____ Hourly Wage \$ _____

OTHER INCOME

Are you currently collecting welfare, unemployment, or social security, veteran's benefits?

No Yes Monthly amount received: _____

Do you have a Payee? no yes

Payee's Name _____

Phone Number _____

Organization _____

Do you have a case worker? no yes

Case Worker's Name _____

Phone Number _____

Organization _____

Do you have a social worker? no yes

Social Worker's Name _____

Phone Number _____

Organization _____

Residence History Previous Address:

Landlord Name: _____ Phone Number: _____

How long at address: Years _____ Months _____

Legal History

Are you currently on parole or probation? ___no ___ yes

If yes, what is the name of the parole/probation officer? _____

Phone number: _____

Alternate contact: In the event we cannot reach you regarding your application you are authorizing us to reach out to this person in the hope of reaching you.

Name _____

Address _____

Phone Number _____

Relationship _____

Notification and Authorization to Conduct Background Investigation:

I hereby authorize Realpage Inc., to investigate my background to determine any and all information of concern to my record, whether same is of record or not, and I release employers and person named in my application from all liability for any damage on account of his/her furnishing said information- I understand that this form indicates that a background search will be conducted and that this is my notification of that intent. I understand that the purpose of this background investigation is to determine my suitability for obtaining rental agreement of lease and may elicit information on my character, general reputation, personal characteristics and mode of living. Additionally, you are authorized to make any investigation or criminal records and credit history through an investigation or credit agency or bureau of your choice. I authorize the release of this information by the appropriate agencies to the investigating service. The authorization is original or copy form. Shall be valid for this initial report only.

This is a preliminary application an in no way guarantees occupancy. Additional information may be requested to complete the processing of this application. Your signature gives written consent to Wood Street Commons to verify information on this application. Any false statements or misrepresentations on this application will affect approval for housing. Wood Street Commons, Centre Avenue Housing and Second Avenue Commons do not discriminate in regard to age, sex, religion, national origin, familial status, sexual orientation or handicap.

Applicant's Signature _____

Date _____